

CITY OF MAROA

120 S LOCUST STREET
PO Box 136
MAROA, IL 61756

PHONE: (217) 794 - 2206
FAX: (217) 794 - 5125

RYAN WILKEY, MAYOR
TED AGEE, CITY ADMINISTRATOR
CRYSTAL PARROTT, CITY CLERK
RANDI AMETTIS, TREASURER

CITYHALL@MAROAILLINOIS.GOV

PETITION FOR GYM RESERVATION

THIS PETITION IS HEREBY SUBMITTED TO THE CITY CLERK OF THE CITY OF MAROA, ILLINOIS TO REQUEST RESERVATION OF THE CITY HALL GYM. FAILURE TO PROVIDE ANY OF THE FOLLOWING REQUIRED INFORMATION MAY RESULT IN A DELAY IN PROCESSING AND UNSECURED RENTAL DATE(S).

PART A: PETITIONER INFORMATION*

ORGANIZATION: _____
AGENT NAME: _____
ADDRESS: _____

PHONE: _____
EMAIL: _____

FOR OFFICE USE ONLY:

FILED:

*THE PETITIONERS ARE THE PRINCIPAL APPLICANT. THEY ARE ACTING ON THEIR OWN BEHALF, OR IN CONJUNCTION WITH AN AGENT, COMPANY, CORPORATION, FIRM OR A BUSINESS OPERATING UNDER AN ASSUMED NAME, PARTNERSHIP, JOINT VENTURE, SYNDICATE OR UNINCORPORATED VOLUNTARY ASSOCIATION.

PART B: EVENT INFORMATION

SCHEDULE YOUR ARRIVAL AND DEPARTURE TIME AS ACCURATELY AS POSSIBLE. RESERVATIONS WILL ONLY BE HELD FOR ONE HOUR PAST SCHEDULED TIME AND THEN CANCELED. PLEASE NOTIFY THE CITY CLERK IF YOU ARE UNABLE TO UPHOLD YOUR RESERVATION.

RENTALS FROM THIRD PARTIES, SUCH AS INFLATABLE AMUSEMENT RIDES, ETC. MUST BE DECLARED IN THE EVENT DESCRIPTION AND PROOF APPROPRIATE LIABILITY INSURANCE MUST BE PROVIDED.

EVENT DESCRIPTION: _____

EVENT DATE: _____
ARRIVAL TIME: _____
DEPARTURE TIME: _____

PART C: ACKNOWLEDGEMENTS

THIS RESERVATION IS MADE WITH THE ACKNOWLEDGEMENT THAT APPLICABLE CITY ORDINANCES AND RULES MUST BE ADHERED TO. ANY VIOLATION OF RULES OR CITY ORDINANCES MAY RESULT IN THE EXPULSION OF THE AGENT AND GROUP FROM THE PREMISES, FORFEITURE OF DEPOSIT AND REVOCATION OF FUTURE RESERVATION ELIGIBILITY.

1. THE AGENT IS THE RESPONSIBLE PARTY FOR THE EVENT AND MUST BE PRESENT FOR THE ENTIRE DURATION OF THE EVENT.
2. THE AGENT MUST BE AT LEAST EIGHTEEN (18) YEARS OF AGE AT THE TIME OF PETITIONING FOR A RESERVATION; IF ALCOHOL IS BEING CONSUMED DURING THE EVENT THE AGENT MUST BE AT LEAST TWENTY-ONE (21) YEARS OF AGE. THE AGENT WILL BE RESPONSIBLE FOR MONITORING ALCOHOL CONSUMPTION AND RELATED BEHAVIOR. EXCESSIVE DRINKING/INTOXICATION IS PROHIBITED.
3. PARKING IS RESTRICTED TO DESIGNATED AREAS ONLY. PARKING ON GRASS AREAS OR IN A MANNER ENCROACHING UPON DRIVEWAY ACCESS IS PROHIBITED.
4. TAMPERING WITH, DEFACING OR DAMAGING FACILITY AND EQUIPMENT IS PROHIBITED.
5. FOOD AND DRINKS ARE PERMITTED IN THE GYM ONLY AND PROHIBITED IN ANY OTHER AREA, INCLUDING THE HALLWAY AND ADJOINING ROOMS.
6. INDOOR ACTIVITIES SHALL BE STRICTLY CONFINED TO THE GYM. ACTIVITIES IN ANY OTHER INDOOR AREA, INCLUDING THE HALLWAY AND ADJOINING ROOMS ARE PROHIBITED.
7. STAPLES AND HIGHLY ADHESIVE TAPES ARE PROHIBITED.
8. USING GYM WALLS AS A BACKSTOP OR STRIKING GYM WALLS WITH ANY OBJECT IS PROHIBITED.
9. BASEBALLS AND SOFTBALLS OF ANY TYPE ARE PROHIBITED.
10. ALL EQUIPMENT MUST BE RETURNED TO ITS PROPER LOCATION AND BE FREE OF ANY FOOD OR DEBRIS.
11. ALL WASTE CONTAINERS MUST BE EMPTIED INTO THE OUTSIDE DUMPSTER FOLLOWING THE EVENT.
12. ALL LIGHTS AND FANS MUST BE TURNED OFF UPON EXITING THE PREMISES.
13. ALL EXTERIOR DOORS MUST BE LOCKED AND SECURED UPON EXITING THE PREMISES.
14. ALL KEYS MUST BE LEFT IN THE OVERNIGHT DROP BOX UPON EXITING THE PREMISES. THE OVERNIGHT DROP BOX IS ONLY ACCESSIBLE FROM THE EXTERIOR OF CITY HALL AND IS LOCATED ON THE SOUTH SIDE OF THE LOCUST STREET ENTRANCE.

IN CONSIDERATION OF PERMISSION TO USE THE PROPERTY, FACILITIES, AND EQUIPMENT OF THE CITY OF MAROA, I, THE AGENT, DO HEREBY TAKE ACTION FOR MYSELF AND THE GROUP AND FOREVER RELEASE, WAIVE, AND DISCHARGE THE CITY OF MAROA, ITS DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS FROM ANY AND ALL LIABILITY AND/OR PROPERTY DAMAGE INCURRED IN ASSOCIATION WITH ITS USE. I ACKNOWLEDGE I AM RESPONSIBLE FOR THE ACTIONS OF THE GROUP AND THE CONDITION OF THE GYM AND SURROUNDING AREAS WHILE IN MY USE.

MY SIGNATURE SIGNIFIES THAT I HAVE READ AND UNDERSTAND THE APPLICABLE RULES AND ACCEPT LIABILITY FOR THE EVENT. I ACKNOWLEDGE ANY VIOLATION OF RULES OR CITY ORDINANCES MAY RESULT IN THE EXPULSION FROM THE PREMISES, FORFEITURE OF DEPOSIT AND REVOCATION OF FUTURE RESERVATION ELIGIBILITY.

SIGNATURE: _____

DATE: _____