

# CITY OF MAROA

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CITYHALL@MAROAILLINOIS.GOV

## PETITION FOR RESIDENTIAL BUILDING PERMIT

THIS PETITION IS HEREBY SUBMITTED TO THE ZONING ADMINISTRATOR AND ZONING/PLANNING BOARD OF THE CITY OF MAROA, ILLINOIS TO REQUEST A BUILDING PERMIT. FAILURE TO PROVIDE ANY OF THE FOLLOWING REQUIRED INFORMATION MAY RESULT IN A DELAY IN PROCESSING THIS PETITION UNTIL SUCH A TIME WHEN THE REQUIRED INFORMATION IS PROVIDED.

### PART A: PETITIONER INFORMATION\*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

FOR OFFICE USE ONLY:

FILED:

\*THE PETITIONERS ARE THE PRINCIPAL APPLICANT. THEY ARE ACTING ON THEIR OWN BEHALF, NOT IN CONJUNCTION WITH ANY AGENT, COMPANY, CORPORATION OR FIRM AND ARE NOT A BUSINESS OPERATING UNDER AN ASSUMED NAME, PARTNERSHIP, JOINT VENTURE, SYNDICATE OR UNINCORPORATED VOLUNTARY ASSOCIATION.

### PART B: PROPERTY INFORMATION

LEGAL DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ADDRESS/LOCATION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PARCEL ID (PIN): \_\_\_\_\_

LOT DIMENSIONS: \_\_\_\_\_

\_\_\_\_\_

ACREAGE: \_\_\_\_\_

ZONING: \_\_\_\_\_

**PART C: ADMINISTRATIVE INFORMATION – IDENTIFY ALL APPLICABLE ENTITIES**

**PROPERTY OWNER (IF DIFFERENT THAN PETITIONER)**

**LEGAL REPRESENTATIVE**

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**SURVEYOR** LIC No: \_\_\_\_\_

**ENGINEER** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

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PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**GENERAL** LIC No: \_\_\_\_\_

**PLUMBING** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

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**HVAC** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**EXCAVATION** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**ELECTRICAL** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**FIRE SYSTEM** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**DEMOLITION** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**ROOFING** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

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**ASPHALT** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**CONCRETE** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**OTHER** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**OTHER** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

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PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**OTHER** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

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PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**OTHER** LIC No: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

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PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

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**PART D: CONSTRUCTION CLASSIFICATION**

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> ALTERATION / ADDITION        | <input type="checkbox"/> MECHANICAL  |
| <input type="checkbox"/> CONSTRUCTION (NEW STRUCTURE) | <input type="checkbox"/> REMODEL     |
| <input type="checkbox"/> DEMOLITION                   | <input type="checkbox"/> REPLACEMENT |
| <input type="checkbox"/> OTHER (SPECIFY): _____       |                                      |

**PART E: USE CLASSIFICATION**

- |   |  |
|---|--|
| <input type="checkbox"/> SINGLE-FAMILY RESIDENTIAL            | <input type="checkbox"/> TWO-FAMILY RESIDENTIAL  |
| <input type="checkbox"/> THREE-FAMILY RESIDENTIAL             | <input type="checkbox"/> FOUR-FAMILY RESIDENTIAL |
| <input type="checkbox"/> MULTIPLE-FAMILY (FIVE +) RESIDENTIAL |  |

**PART F: TYPE OF CONSTRUCTION**

- |  |   |
|--|---|
| <input type="checkbox"/> DECK                    | <input type="checkbox"/> PORCH                        |
| <input type="checkbox"/> DRIVEWAY                | <input type="checkbox"/> RECREATIONAL BUILDING/COURT  |
| <input type="checkbox"/> DWELLING                | <input type="checkbox"/> ROOF                         |
| <input type="checkbox"/> FENCE                   | <input type="checkbox"/> SHED                         |
| <input type="checkbox"/> FIRE SUPPRESSION SYSTEM | <input type="checkbox"/> STORM SHELTER                |
| <input type="checkbox"/> GARAGE (ATTACHED)       | <input type="checkbox"/> SIGN                         |
| <input type="checkbox"/> GARAGE (DETACHED)       | <input type="checkbox"/> SOLAR ARRAY SYSTEM           |
| <input type="checkbox"/> GENERATOR SYSTEM        | <input type="checkbox"/> SWIMMING POOL (ABOVE-GROUND) |
| <input type="checkbox"/> IRRIGATION SYSTEM       | <input type="checkbox"/> SWIMMING POOL (IN-GROUND)    |
| <input type="checkbox"/> PATIO                   |   |
| <input type="checkbox"/> OTHER (SPECIFY): _____  |   |

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**PART H: PRIMARY RESIDENTIAL BUILDING CONSTRUCTION INFORMATION**

**BASEMENT**

LIVING AREA (SQ/FT): \_\_\_\_\_

**MAIN FLOOR**

LIVING AREA (SQ/FT): \_\_\_\_\_

**SECOND FLOOR**

LIVING AREA (SQ/FT): \_\_\_\_\_

**THIRD FLOOR**

LIVING AREA (SQ/FT): \_\_\_\_\_

**TOTAL AREA**

FINISHED (SQ/FT): \_\_\_\_\_

**BASEMENT**

UNFINISHED (SQ/FT): \_\_\_\_\_

**ATTACHED PORCH**

UNFINISHED (SQ/FT): \_\_\_\_\_

**ATTACHED DECK/PATIO**

UNFINISHED (SQ/FT): \_\_\_\_\_

**ATTACHED GARAGE**

UNFINISHED (SQ/FT): \_\_\_\_\_

**TOTAL AREA**

UNFINISHED (SQ/FT): \_\_\_\_\_

**PRIMARY RESIDENTIAL BUILDING DIMENSIONS**

MAXIMUM LENGTH (FT): \_\_\_\_\_

MAXIMUM WIDTH (FT): \_\_\_\_\_

GRADE TO PEAK (FT): \_\_\_\_\_

BASEMENT DEPTH (FT): \_\_\_\_\_

**ROOF**

TOTAL SQ/FT: \_\_\_\_\_

**PRIMARY RESIDENTIAL BUILDING PROPERTY LINE SETBACKS - INTERIOR LOT**

FRONT YARD (FT): \_\_\_\_\_

REAR YARD (FT): \_\_\_\_\_

SIDE YARD 1 (FT): \_\_\_\_\_

SIDE YARD 2 (FT): \_\_\_\_\_

**PRIMARY RESIDENTIAL BUILDING PROPERTY LINE SETBACKS - CORNER LOT**

FROM §290-3.12 (D) CITY OF MAROA REVISED CODE OF ORDINANCES: A CORNER LOT SHALL BE DEEMED TO HAVE TWO FRONT YARDS. THE CLASSIFICATION OF THE REMAINING TWO YARDS SHALL BE DETERMINED BY THE TYPE OF YARD ABUTTING THE YARD IN QUESTION:

- (1) IF A CORNER LOT ABUTS A SIDE YARD, IT SHALL BE DEEMED A SIDE YARD.
- (2) IF A CORNER LOT ABUTS A REAR YARD, IT SHALL BE DEEMED AS A REAR YARD.

FRONT YARD 1 (FT): \_\_\_\_\_

FRONT YARD 2 (FT): \_\_\_\_\_

SIDE YARD 1 (FT): \_\_\_\_\_

SIDE YARD 2 (FT): \_\_\_\_\_

REAR YARD 1 (FT): \_\_\_\_\_

REAR YARD 2 (FT): \_\_\_\_\_

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**PART I: ACCESSORY RESIDENTIAL BUILDING CONSTRUCTION INFORMATION**

**DETACHED GARAGE/SHED**

LENGTH (FT): \_\_\_\_\_ WIDTH (FT): \_\_\_\_\_

GRADE TO PEAK (FT): \_\_\_\_\_ TOTAL SQ/FT: \_\_\_\_\_

**DETACHED DECK/PATIO**

LENGTH (FT): \_\_\_\_\_ WIDTH (FT): \_\_\_\_\_

GRADE TO FLOOR (FT): \_\_\_\_\_ TOTAL SQ/FT: \_\_\_\_\_

**DRIVEWAY**

LENGTH (FT): \_\_\_\_\_ WIDTH (FT): \_\_\_\_\_

MATERIAL: \_\_\_\_\_ TOTAL SQ/FT: \_\_\_\_\_

**FENCE**

TOTAL LENGTH (FT): \_\_\_\_\_ HEIGHT (FT): \_\_\_\_\_

**POOL**

LENGTH (FT): \_\_\_\_\_ WIDTH (FT): \_\_\_\_\_

DEPTH (FT): \_\_\_\_\_

**SIGN**

LENGTH (FT): \_\_\_\_\_ WIDTH (FT): \_\_\_\_\_

**OTHER (SPECIFY):** \_\_\_\_\_

LENGTH (FT): \_\_\_\_\_ WIDTH (FT): \_\_\_\_\_

HEIGHT (FT): \_\_\_\_\_ TOTAL SQ/FT: \_\_\_\_\_

**ACCESSORY RESIDENTIAL BUILDING PROPERTY LINE SETBACKS - INTERIOR LOT**

FRONT YARD (FT): \_\_\_\_\_ REAR YARD (FT): \_\_\_\_\_

SIDE YARD 1 (FT): \_\_\_\_\_ SIDE YARD 2 (FT): \_\_\_\_\_

**ACCESSORY RESIDENTIAL BUILDING PROPERTY LINE SETBACKS - CORNER LOT**

FROM §290-3.12 (D) CITY OF MAROA REVISED CODE OF ORDINANCES: A CORNER LOT SHALL BE DEEMED TO HAVE TWO FRONT YARDS. THE CLASSIFICATION OF THE REMAINING TWO YARDS SHALL BE DETERMINED BY THE TYPE OF YARD ABUTTING THE YARD IN QUESTION:

(1) IF A CORNER LOT ABUTS A SIDE YARD, IT SHALL BE DEEMED A SIDE YARD.

(2) IF A CORNER LOT ABUTS A REAR YARD, IT SHALL BE DEEMED AS A REAR YARD.

FRONT YARD 1 (FT): \_\_\_\_\_ FRONT YARD 2 (FT): \_\_\_\_\_

SIDE YARD 1 (FT): \_\_\_\_\_ SIDE YARD 2 (FT): \_\_\_\_\_

REAR YARD 1 (FT): \_\_\_\_\_ REAR YARD 2 (FT): \_\_\_\_\_

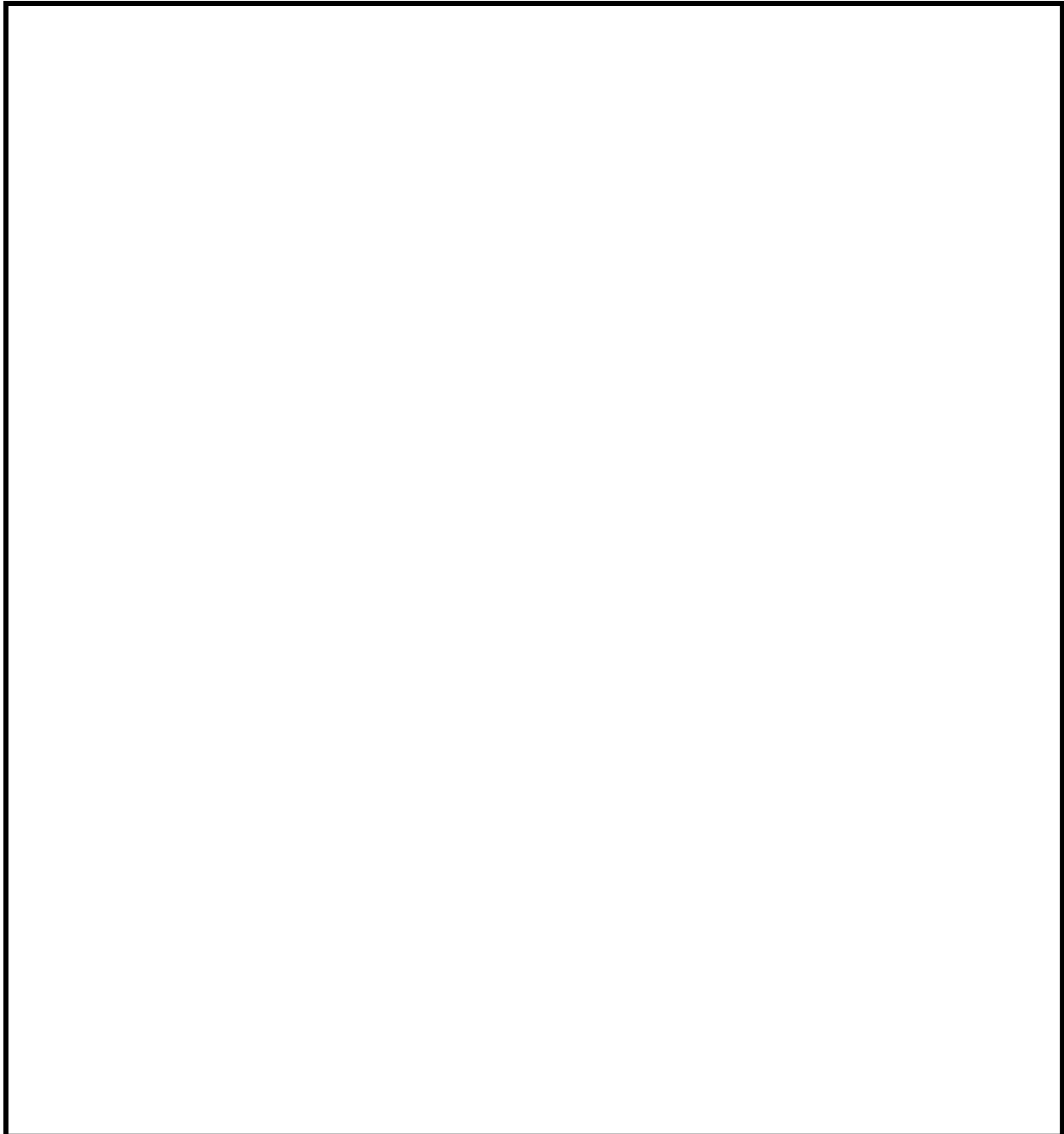


**PART J: SITE PLAN**

**REQUIREMENTS - MUST BE INCLUDED OR PERMIT WILL BE DENIED**

- LOT DIMENSIONS
- EXISTING STRUCTURES, LOCATIONS AND DIMENSIONS
- NEW CONSTRUCTION LOCATION AND DIMENSIONS
- DRIVEWAY LOCATION AND DIMENSIONS
- EASEMENT LOCATIONS
- UTILITY LOCATIONS
- INDICATE SIGNIFICANT DRAINAGE AREAS WITH WAVY LINES

**DRAW SITE PLAN TO SCALE OR ATTACH A SEPARATE PAGE**



**PART K: ACKNOWLEDGEMENTS**

THE UNDERSIGNED, HAVING APPLIED TO THE CITY OF MAROA FOR A PERMIT, ACKNOWLEDGES:

- THAT THE LAND MAY BE DRAINED IN THE GENERAL COURSE OF THE NATURAL DRAINAGE AND NO CHANGE IN THE ORIGINAL GROUND SURFACE OF THE LOT WITHIN TEN (10) FEET OF ANY LOT LINE IS ALLOWED AND;
- THAT THERE MAY BE PRIVATE COVENANTS, DECLARATIONS, CONDITIONS, AND RESTRICTIONS RUNNING WITH THE TITLE TO THE PROPERTY (THE SUBJECT OF THE PERMIT APPLICATION) WHICH REGULATE, GOVERN, CONTROL, AND AFFECT WHAT TYPE OF IMPROVEMENTS MAY BE MADE ON THE SUBJECT PROPERTY AND;
- THAT THE CITY, BY ISSUANCE OF A PERMIT, HAS NO POWER TO AND DOES NOT ABROGATE, VARY, TERMINATE, WAIVE, OR RELEASE ANY SUCH COVENANTS, DECLARATIONS, CONDITIONS AND RESTRICTIONS OF RECORD WHICH MAY BE APPLICABLE TO THE SUBJECT PROPERTY AND;
- THAT THE UNDERSIGNED REMAINS OBLIGATED TO COMPLY WITH ANY SUCH COVENANTS, DECLARATIONS, CONDITIONS, AND RESTRICTIONS OF RECORD, NOTWITHSTANDING THE FACT THAT THEY HAVE RECEIVED A PERMIT FROM THE CITY OF MAROA AND;
- THAT WHERE APPROVAL OF AN ARCHITECTURAL CONTROL COMMITTEE, OR SIMILAR PROCESS IS REQUIRED BEFORE AN IMPROVEMENT IS MADE, IT IS THE SOLE OBLIGATION OF THE UNDERSIGNED TO OBTAIN SUCH APPROVAL AND THE ISSUANCE OF THIS PERMIT BY THE CITY OF MAROA DOES NOT INDICATE OR PROVIDE SUCH APPROVAL OR OTHERWISE NEGATE THE NEED TO ACQUIRE SUCH APPROVAL UNDER ANY SUCH COVENANTS, DECLARATIONS, CONDITIONS, AND RESTRICTIONS OF RECORD WHICH MAY BE APPLICABLE TO THE SUBJECT PROPERTY AND;
- THAT THE UNDERSIGNED ASSUMES ALL RESPONSIBILITY FOR ANY WORK ASSOCIATED WITH THE PERMIT AND SHALL INDEMNIFY AND HOLD THE CITY OF MAROA HARMLESS FROM ANY LIABILITY ASSOCIATED WITH THE ISSUANCE OF THE PERMIT, INCLUDING SPECIFICALLY ANY COST ASSOCIATED WITH REMOVING IMPROVEMENTS COMPLETED IN VIOLATION OF ANY SUCH COVENANTS, DECLARATIONS, CONDITIONS, AND RESTRICTIONS OF RECORD WHICH MAY BE APPLICABLE TO THE SUBJECT PROPERTY AND;
- THAT IT IS NOT THE CITY OF MAROA’S RESPONSIBILITY TO LOCATE AND EXPOSE PROPERTY LINE MARKERS. IF A PROPERTY LINE MARKER CANNOT BE LOCATED AND EXPOSED BY THE UNDERSIGNED, OR THEIR REPRESENTATIVE, A SURVEY WILL BE REQUIRED AT THE UNDERSIGNED’S EXPENSE BEFORE ANY CONSTRUCTION OF IMPROVEMENTS CAN BEGIN AND;
- THAT ANY DISPUTE WITH ADJOINING LANDOWNERS OVER PROPERTY LINE MARKER LOCATION IS A CIVIL MATTER AND NOT THE RESPONSIBILITY OF THE CITY OF MAROA TO ADJUDICATE AND;
- THAT NO STRUCTURE SHALL BE CONSTRUCTED OVER ANY UTILITY EASEMENT AND;
- THAT INFORMATION ABOVE IS COMPLETE AND ACCURATE AND ALL CONSTRUCTION MUST BE IN ACCORDANCE WITH THE REGULATIONS SET FORTH IN THE CITY OF MAROA, CODE OF ORDINANCES **§1 17-5 BUILDING CODES ADOPTED** AND **§1 17-6 BUILDING CODE AMENDMENTS AND NOTATIONS ADOPTED** AND;
- THAT THIS DOCUMENT IS NOT A PERMIT, BUT AN APPLICATION FOR A BUILDING PERMIT AND NO CONSTRUCTION MAY BEGIN UNTIL AN ACTUAL PERMIT IS ISSUED AND POSTED.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE